



## **Call For Tender**

# **Scientific Support Expertise for ORCHESTRA**

<b>Objective of the procurement procedure</b>	To provide scientific expertise and support for research protocols collecting COVID-19 related retrospective and prospective data
<b>Expected starting date</b>	June 2023 – December 2023
<b>Tender notice issuance date</b>	29 May 2023
<b>Deadline for tendering</b>	12 June 2023



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## **1 Background**

More than 30 years since its creation, Penta is today one of the most prominent scientific organizations dedicated to paediatric research. We are a global, independent, scientific collaboration devoted to determining and implementing the best ways to prevent, diagnose and treat diseases in children.

The Penta Foundation **coordinates, promotes, and sponsors research and activities** in paediatric infectious diseases. To date, Penta has hosted over 42 research projects, 33 of which have been funded by the European Commission.

Currently, Penta is a partner in a **project** called **ORCHESTRA** which is funded by the European Union. ORCHESTRA (Connecting European cohorts to increase common and effective response to SARS-CoV-2 pandemic) is a EU funded project through the H2020 Program and it is coordinated by the University of Verona (Grant Agreement No. 101016167).

The main goal of this project is to create a new pan-European cohort, built on new or on already-existing patients' cohorts in EU and non-EU countries, to define effective prevention and therapy models against SARS-CoV-2.

The project was started in December 2020, involves 26 partners in Europe and includes 10 work packages, that cover several COVID-19 research lines.

As coordinator of paediatric and pregnancy cohorts, Penta is involved in 3 work packages, aimed to characterize the disease's clinical course, the incidence of cases of "long-COVID" and of re-infection, as well as the psychological and social impact of the pandemic and of the lockdown period on the population.

In order to actively contribute to the project, Penta together with its cohorts, has developed specific research protocols whose goal is to collect retrospective and prospective data and to respond to the project's specific scientific needs.

## **2 Scope of the Work**

We are looking for a professional and/or a company which can cover the following tasks:

- Follow up data collection support
- Clinical data final review and analysis
- Support and/or supervision scientific reports and articles writing

The support shall be provided for an expected time period of 6 months (from June/July 2023 to December 2023).

The expected effort is roughly 30 hrs. per months for an overall amount for 6 months of maximum 15.000,00 EUR (VAT included, if applicable).

### **2.1 Requirements**

- High level of expertise and experience within pediatric and/or infectivology scientific area.
- Advanced university degree(s) in pediatrics, or related fields.
- Scientific publications in peer-reviewed journals or proven experience in delivering scientific opinions on pediatric and/or infectivology.
- Ability to converse in and write documents in English.
- Ability to prepare documents and spreadsheets in electronic format.
- Leadership or invited participation in national or international scientific bodies, committees, etc. that are pertinent to the above disciplines and described tasks.

To be a pediatrician is considered a plus.

Tenderers should attach to the following documents:

- Best economic quotation.
- CV of professional or CV(s) of staff that will provide the service.

A list of projects supported is considered a plus.

### 3 Tender Evaluation Criteria

Evaluation criteria will be applied for evaluating the proposals received in order to identify which offer provides the best value for money.

Our evaluation process will be based on the structure shown in the table below, which sets out our high-level evaluation criteria, scorings and corresponding weightings. The evaluation committee reserves the right to eliminate any bidder scoring a mark of 0 (zero) or 1 (one) in any single question if they believe this renders the overall proposal unacceptable.

Evaluation Criteria	Scoring	Weighting
<b>Economic value proposed for the service</b>	0 to 5	30 %
<b>CV of professional profile(s) in line with requirements</b>	0 to 5	70 %

Score	Description
<b>0</b>	No answer or totally irrelevant response.
<b>1</b>	A very poor answer, indicating a response that fails to meet the very basic needs and requirements of Penta, or requires an unacceptable compromise.
<b>2</b>	A poor answer, indicating a response that fails to meet some of Penta's basic needs and requirements, and which demonstrates significant weaknesses or requires major compromises from Penta.
<b>3</b>	A satisfactory answer, indicating a response that meets Penta's basic needs and requirements, but which demonstrates tangible weaknesses or requires some minor compromises from Penta.
<b>4</b>	A good answer, indicating a response that generally meets Penta's needs and requirements, with only very minor weaknesses or issues
<b>5</b>	An excellent answer, indicating a response that fully meets Penta's needs and requirements with no weaknesses or issues

#### 3.1 Exclusion Criteria

Tenderers will be excluded from participating in this tender procedure if:

- Submission is missing documentation listed in section 2.1.
- Submission occurred after deadline provided in section 4.

## 4 Tender Process and Timelines

Proposal must be submitted in accordance with instructions provided in this document no later than the date stated in the table below.

Date	Step
29-May-2023	Tender notice issuance
12-June-2023	Deadline for questions from bidders
12-June-2023	Deadline for submission of tender bids
14-June-2023	Notification of successful bidder

All enquiries, questions and tender submissions should be addressed to:  
[people@pentafoundation.org](mailto:people@pentafoundation.org).

## 5 Conditions of Tendering

Penta reserves the right to withdraw this tender at any time and may choose not to award a contract as a result of this process. In any event, Penta will not be liable for any costs incurred by bidders in the preparation or submission of tenders, nor those which arise from interviews as part of the process.

Penta reserves the right to hold negotiations with the bidders. Successful tenders will be expected to enter into a formal contract with Penta.

Penta will treat all bidders' responses as confidential to it during the procurement process. Penta may use any information within a bidder's response to tender for any reasonable purpose connected with this call for tenders.