

JOB TITLE	Clinical Trial Manager
ROLE	<p>The PENTA Foundation is a non-profit organization sponsoring clinical research aimed at improving the health and lives of all women and children. The Foundation conducts research world-wide, collaborating with a global network of clinicians and researchers for the design and implementation of clinical trials in the area of infectious diseases.</p> <p>The Clinical Trial Manager will have a key operative role in the implementation and oversight of the Foundation's trials as part of the study team and liaising with the Clinical Trial Units. The successful applicant will have great ability and management skills and at least 3-year experience as Clinical Trial Manager in global/multi-national trials (phase II-IV) for local/international CROs or biotech/pharmaceutical companies.</p> <p>The position is office-based in Padua.</p>
Key Responsibilities	<ul style="list-style-type: none"> • Day to day management of assigned clinical trial to ensure deliverables are met in all phases of trial. • Work closely with internal study team, CTUs, CRO and other third-party study vendor to ensure that work is performed in accordance with scope of work/project. • Function as the primary contact for trial(s), as assigned. • Assist in the review, development, writing and/or revision of clinical trial documents and manuals, including but not limited to Protocol, informed consent forms and other regulatory documents. • Select, coordinate and monitor activities of vendors, as needed. • Develop and manage trial(s) timelines, budget, contracts and priorities. • Ensure set up and maintain all systems in order to plan and implement trial(s) and track progress. • Ensure appropriate clinical trial supply plans are implemented and managed. • Ensure adherence to Good Clinical Practice and all applicable local and international regulations.

Qualifications	<ul style="list-style-type: none"> • BS/BA degree or a relevant degree with strong emphasis on science. • Minimum of three years of experience in the biotech/pharmaceutical industry or other relevant clinical research experience in the conduct and management of multinational clinical trials. • Experience in executing a wide range of clinical trial activities (from initiation to clinical study report). • • Must have working knowledge of ICH Good Clinical Practices and other relevant regulatory/health authority experience. • Ability to effectively manage multiple priorities across several protocols and therapeutic areas simultaneously. • Used to work in a multidisciplinary setting, strong cooperative team player, ability to be flexible and adapt to a changing environment. • Good planning, prioritization, problem solving and organizational skills, able to work independently. • Strong communication skills, used to communicate with a broad range of stakeholders and to build strong positive relationships. • Working language is English (verbal and written), knowledge of Spanish, Russian or French is a plus.
Salary	28K RAL + welfare package
Applicant can apply to:	recruiting@pentafoundation.org